

# CAMP MONAHAN COOKING STAFF APPLICATION FORM

Name: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

Please answer the following questions on a separate page. This questionnaire is designed for you to give us your ideas in order for us to get to know you better. Thank-you for taking the time to complete this questionnaire.

1. Why are you interested in employment at Monahan as the Cook? Please give details of your experience (if not already provided on your resume) and provide a copy of all current certifications you possess.
2. Please outline your experience with quantity cooking
3. Please provide an example of a sample menu of entrees and desserts for a day (breakfast, lunch, supper, afternoon and evening snack) keeping in mind such factors as: nutritional, economical and age of campers (6-15 years of age).
4. Are there any foods you would rather not cook or others you prefer to cook? Have you or are you able to cook specialty foods (for vegetarians, lactose intolerant individuals, etc).
5. What experience have you had supervising staff?
6. What is the best way to give constructive criticism to your co-workers?
7. How do you feel about being on the *receiving end* of constructive criticism? How would you want to be approached?
8. Why is it important to “go the extra mile” or to “give 110%?” How can you achieve this?
9. Any other comments or information you wish to add.

Please provide a current resume complete with references from your last three supervisors/instructors, with no more than one personal reference, along with your completed questionnaire to the address below no later than **March 31<sup>st</sup>**. If you are a successful applicant, we will require a Criminal Records Check report to be completed. You will receive more information on that process at the time of an interview.

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Please address correspondence to: **CAMP MONAHAN ASSOCIATION** email: [cammonahan@sasktel.net](mailto:cammonahan@sasktel.net)  
P.O. Box 26035 Regina, SK S4R 8R7 website: [www.cammonahan.ca](http://www.cammonahan.ca)  
Telephone: (306) 522-1047 Fax: (306) 522-1558

# CAMP MONAHAN CARETAKING STAFF APPLICATION FORM

Name: \_\_\_\_\_

Please answer the following questions on a separate page. This questionnaire is designed for you to give us your ideas in order for us to get to know you better. Thank-you for taking the time to complete this questionnaire.

1. Why are you interested in employment at Monahan as the Caretaker? Please give details of your experience (if not already provided on your resume) and provide a copy of all current certifications you possess.
2. Please outline your experience with: general handyman duties, heating & electrical, plumbing.
3. Have you had any experience with swimming pool operation? With water pumps?
4. What experience have you had supervising staff? Please explain.
5. What is the best way to give constructive criticism to your co-workers?
6. How do you feel about being on the *receiving end* of constructive criticism? How would you want to be approached?
7. Why is it important to “go the extra mile” or to “give 110%?” How can you achieve this?
8. Any other comments or information you wish to add.

Please provide a current resume complete with references from your last three supervisors/instructors (with no more than one personal reference) along with your completed questionnaire to the address below no later than **March 15<sup>th</sup>** (please note: applications will not be considered if references are not supplied along with your application). If you are a successful applicant, we will require a Criminal Records Check report to be completed. You will receive more information on that process at the time of an interview. Should you be considered for an interview, we will be in contact with you after the application closing date.

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# CAMP MONAHAN PROGRAM / COUNSELLOR JOB APPLICATION FORM

Name: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

Please indicate which position(s) you feel you would like to be interviewed for *or* are best suited for *or* that you are qualified for. Check no more than 3 and indicate in order of your preference (#1, #2, #3). Should you be considered for a position, you will be notified as to which position you would be interviewed for, prior to the interview.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Counsellor             | <input type="checkbox"/> Swim Instructor/Assistant | <input type="checkbox"/> Canoeing Instructor      |
| <input type="checkbox"/> Junior Counsellor      | <input type="checkbox"/> Crafts Instructor         | <input type="checkbox"/> Discovery Co-coordinator |
| <input type="checkbox"/> Overnight Co-ordinator | <input type="checkbox"/> Senior/Junior Challenge   | <input type="checkbox"/> Outdoor Ed Instructor    |
| <input type="checkbox"/> Head/Assistant Cook    | <input type="checkbox"/> Assistant Caretaker       | <input type="checkbox"/> CIT Director             |

1. Qualifications: From the list below, please indicate what qualification(s) you currently possess. Please list any others that you possess that would be particularly useful in a camp setting.

***Please enclose copies of all certifications currently held.***

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> First Aid/EMT | <input type="checkbox"/> Lifeguard/Instructor | <input type="checkbox"/> Canoeing/Boating |
| <input type="checkbox"/> Coaching      | <input type="checkbox"/> Food Services/Cook   | <input type="checkbox"/> Child care       |

2. Activity Skills: Listed below are some of the activities that take place at camp. This is your chance to show us where you shine, where are your skills the best? Please rate each activity on a scale of 1 to 5 (1 being able to organize and teach, 4 which you have a basic understanding, 5 not interested in/able to)

Activity	Level	Comments (qualifications and courses taken)
Archery		
Fishing		
Aquatics		
Arts and Crafts		
Canoeing		
Sailing		
Music		
Drama		
Camping Skills		
Sports		

**Please answer the questions below on an attached page.**

3. Please outline what you are currently doing in your work/studies.
4. Explain how your education and/or work experience would benefit your application to Camp Monahan.
5. Why do you want to be associated with Camp Monahan? What contributions can you make to Monahan?

6. Have you been involved in any volunteer activities? Please describe your experience and role that you held with the volunteer organization.
7. Describe any position(s) of authority you have held. What were your responsibilities?
8. Give a brief example of any teamwork you have been involved in. What did you learn from the experience and what did you find most difficult?
9. Describe yourself as a leader.
10. The Camp Monahan Mission Statement reads, “*To provide a Christian camping experience*”. Please explain what this means to you.
11. a) Program Staff Applicants: please provide a brief outline of a weekly program that you would use, including the activities/variations that could be used for the position(s) you are applying for.  
b) Counsellor Applicants: please provide a brief outline of new activities that could be used for FAST (Fun After Supper Time – games, activities) as well as ideas for free time if campers choose not to attend free swim/canoe time.
12. Is there anything that you can tell us about yourself that would assist you in the position you are applying for?
13. Is there anything that would not allow you to fulfill your commitment to the position? Is there any period of time, during the summer, that you would be unavailable?
14. Any other comments you wish to make.

Please provide a current resume complete with references from your last three supervisors/instructors (with no more than one personal reference) along with your completed questionnaire, including copies of all current certifications, to the address below no later than **March 15<sup>th</sup>** (please note: applications will not be considered if references are not supplied along with your application). If you are a successful applicant, we will require a Criminal Records Check report to be completed. You will receive more information on that process at the time of an interview. Should you be considered for an interview, we will be in contact with you after the application closing date.

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**CAMP MONAHAN**  
**Executive Director / Assistant Director**  
**JOB APPLICATION**

Name: \_\_\_\_\_

*Please answer the questions below on an attached page.*

Please indicate which of the following positions you have had experience with.

_____ Counsellor	_____ Swim Instructor/Assistant	_____ Canoeing Instructor
_____ Junior Counsellor	_____ Crafts Instructor	_____ Discovery Co-ordinator
_____ Overnight Co-ordinator	_____ Senior/Junior Challenge	_____ Outdoor Ed Instructor
_____ Head/Assistant Cook	_____ Assistant Caretaker	_____ CIT Director

Qualifications: From the list below, please indicate what qualification(s) you currently possess. Please list any others that you possess that would be particularly useful in a camp setting.

*Please enclose copies of all certifications currently held.*

___ First Aid/EMT	___ Lifeguard/Instructor	___ Canoeing/Boating
___ Coaching	___ Food Services/Cook	___ Child care

1. Please outline what you are currently doing in your work/studies.
2. Explain how your education and/or work experience would benefit your application to Camp Monahan.
3. Why do you want to be associated with Camp Monahan? What contributions can you make to Monahan?
4. Describe any position(s) of authority you have held. What were your responsibilities?
5. Give a brief example of any teamwork you have been involved in. What did you learn from the experience and what did you find most difficult? What did you do personally to promote teamwork in the past?
6. Describe what you have done in the past as a "leader".
7. What have you done/could you do to ensure that staff and campers have a positive experience at Monahan?
8. Describe your involvement in the supervision of a group (campers, staff)? Did you have any difficulties? What were they? How did you handle it?
9. What have you done to organize and motivate staff to meet the expectations of supervision?
10. How have you handled difficult staff/personnel performance issue(s)? Please give an example.

11. What are grounds for dismissal of a staff member? What considerations would you need to think about before dismissing someone? Can you give an instance when, despite the circumstances, you would not dismiss someone?
12. What, if anything, did you find difficult last summer/in your last work place? Were you able to overcome it?
13. Do you have any outstanding issues or expectations that would not allow you to fulfill your job duties?
14. Some staff roles will be changing/expanding this summer. How do you feel about taking on added responsibilities?
15. Outline your personal goals for the upcoming summer and how you would work to achieve those goals.
16. Is there anything else that would not allow you to fulfill your commitment to the position? Is there any period of time, during the summer, that you would be unavailable?
17. Any other comments you wish to make.

Please provide a current resume complete with references from your last three supervisors/instructors (with no more than one personal reference) along with your completed questionnaire and copies of all certifications to the address below no later than **February 15th** (please note: applications will not be considered if references are not supplied along with your application). If you are a successful applicant, we will require a Criminal Records Check report to be completed. You will receive more information on that process at the time of an interview. Should you be considered for an interview, we will be in contact with you after the application closing date.

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